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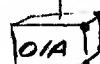
Approved For Release 2002/06/14 : CIA-RDP82T00285R000100160030-5



Roland / Mike.

Have we any requirements?

- 22 December 1977 -



MEMORANDUM FOR: Director, CIA Operations Center
Director of Central Reference
Director of Economic Research
Director of Geographic and Cartographic Research
→ Director of Imagery Analysis ✓
Director of Regional & Political Analysis
Director of Scientific Intelligence
Director of Strategic Research
Director of Weapons Intelligence
Chief, Current Reporting Group
Chief, Publications & Presentations Group
Special Assistant-NIO Support

FROM : NFAC Plans and Programs Staff ✓
SUBJECT : FY 80-84 Communications Requirements

1. As part of the FY 80 planning cycle, the Office of Communications has begun pulling together Agency-wide communications requirements for FY 80 through 84. In order to prepare a consolidated NFAC requirements package, submissions from NFAC components should be forwarded to the Plans and Programs Staff by 10 January 1978.

2. The early date for submission of FY 80 requirements has been mandated by the Office of the Comptroller to ensure that all Directorate and Center requirements are addressed in OC programs in the most cost effective manner. It is the intent of OC to combine similar requirements from all parts of the Agency where possible, in order to lessen or negate the impact of individual programs which are not approved. From NFAC's point of view, it is important that FY 80 requirements be identified now so that they can be included in the FY 80 OC budget. NFAC funds will have to support any requirements that arise after the OC budget is put together.

3. The Office of Communications is prepared to offer assistance in preparing these early submissions and has designated the OC Staff Operations Division Plans Branch (OC-O/SOD/PB - [redacted]) as the focal point for new requirements. Furthermore, at OC's request, the undersigned has been identified ([redacted]) /NFAC Plans and Programs Staff [redacted] to act as coordinator of NFAC communications requirements.

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4. Attached for your assistance are two handouts from OC that may assist you in putting together an adequate submission.

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SPECIFIC SERVICES REQUIREMENTS:

1. SECURE VOICE

a. Expansion of service at existing locations, with location identification, including calling areas/ components to which calls are to be made.

b. Provision of service to new locations, with location identification, including calling areas/ components to which calls are to be made.

c. Security level required.

2. DATA SERVICE

a. The number and locations of termination points at which information is to be received or transmitted.

b. Identification of the user's equipment, if any, installed or specified at the termination point.

c. Identification of major system to be accessed.

d. Projected volume of use.

e. Type of data to be transferred, e.g., graphics, semi-narrative, etc.

COMMUNICATIONS REQUIREMENTS DEFINITION

A communications service is identified as an end-to-end capability which provides for the transfer of information electronically between a sender and a receiver. Requirements for such services should be specified in terms of a problem to be solved, without specifying the solution. In this regard, there are certain basic elements required in the requirement statement:

- 1) A brief description of the mission need to be met.
- 2) Identification of the locations between which the user expects to transfer the information.
- 3) Traffic statistics.
- 4) Specification of the level of service required.

It should be noted that the user has the sole responsibility for the content of the information to be passed, while the supplier assumes the responsibility for the planning, engineering, operation, maintenance and for the acceptance, transmission and delivery of the information.